MINUTES OF THE SWIMMING TARANAKI INC. BOARD MEETING,

Monday 19th May, 2026

Start time 7pm, Safety Solutions, New Plymouth.

PRESENT: Paul Feltoe, Kim Treweek, Brendan Roche, Daniel Hancock, Louisa Parker.

APOLOGIES: Mariano Garcia Nani

CONFLICTS OF INTEREST REGISTER: None.

STRATEGIC PLAN: no further update.

CONFIRMATION OF PREVIOUS MINUTES: The minutes of the meeting held on the 20th April 2026 were read and accepted.

Kim/Daniel **CARRIED**

MATTERS ARISING: none

POLICIES/GOVERNANCE:

The Financial Management and Operations Policy
Brendon continues to work on this and will amend and circulate to everyone before the next meeting.

Louisa and Brendon met last week and discussed the bank account/Xero and reporting. As a result, Louisa to include a balance sheet for each ST meeting along with the profit and loss report.

Brendon will assist Louisa with creating a budget soon after end of the financial year which will be presented to the board.

Kim/Daniel **CARRIED**

TO ACTION:
Brendon to review the financial policy.

HEALTH & SAFETY: None

FINANCIAL REPORT:

- Profit & Loss attached
- Balance Sheet attached
- Barefoot Sport invoice for timing at FC to be paid next week $1521.25
- Aotearoa will be refunded because the accommodation for Meila and Emma was $3055.25 and we received $4000 from Aotearoa Gaming Trust.
- Louisa applied to Toi Foundation for the Annual Grant (amount decided by Toi) and the P & E Grant for $10,240.92 (Masters, SS, Pool hire for Summers and Winters, Junior & Int. swim camp, medals) This included a budget for the Summer Series next year which factored in the cost of entry fee for competitors to the events which is now being added to the pool hire by NPDC.

The board voted to include the new relay suggested by Robbie and Beth Low in the Taranaki Club Relays. They felt that if more clubs could be involved then this was positive.

However, the teams must have no more than 2 males in each. There will be both freestyle and medley races with a trophy awarded to the top team provided by ST.

Kim/Paul **CARRIED**

TO ACTION: Louisa to respond to Robbie and Beth and add to the list of Taranaki Club Relays held at the Summers in 2027. Louisa to buy a new trophy.

Calendar dates attached for 2027

Junior & Intermediate Swim Camp: Carol Powell has suggested bringing in independent coaches for the camp. Daniel suggested Amy Woodhead. Once we have the accommodation confirmed we will look at coaching. SHGC have suggested 22-24th January as their preference.

Overall, we have tried to spread the Carnivals around for all the clubs and tried to be fair, keeping entry closing dates for national comps in mind. We have had positive feedback from Tracey Wales (president of Aquabladz) but not from any coaches. We need their feedback because there may be meets outside the region that they are keen to attend which might conflict with some of these dates.

TO ACTION: Louisa to contact the coaches again and confirm this calendar.

SNZ

Steve Johns has said he is keen to meet with the regions (in person) at board meetings with 1-2 other SNZ board members for a discussion surrounding strategy priorities.

Entry to Taranaki Summers/Winters

Should swimmers with club times only be included at Winters and Summers?
After some discussion the board decided to leave the rules as they are concerning entries. All swimmers competing **must be competitive swimmers**.

It is difficult to differentiate on database what times come from club nights, and which come from inter-club events. It was agreed that we don't want to lose swimmers attending these events so will keep it that competitive swimmers with times on Fastlane will continue to be able to enter Taranaki Summers and Winters (essentially championship events).

Affiliation Fees

The board has been asked if it will add anything onto the $15 fee for a recreational swimmer.
It was agreed that there will be $5 added by Swimming Taranaki to the recreational fee of $15 set by SNZ.

Kim/Daniel **CARRIED**

- Accountability has also been completed for Pelorus (NAGS), Bobby (Div 2) and NZCT (Salary).
- NZCT asked for permission to use the photos included in the accountability and thank you letter ST submitted. They want to use them for NZCT publicity and promotions. Louisa emailed the clubs and asked if anyone did NOT want their child's photo used in this way to contact her asap. No one came forward.
- Brendon to discuss with his colleagues whether it would be possible to have a direct debit payment for the Administrators pay each fortnight, rather than having to have 2 signatories approve this each time.

Move that the financial report as circulated for February and March is taken as a true and correct record.

Kim /Paul **CARRIED**

TO ACTION:
Brendon to investigate whether the administrators pay can be direct debited.

Technical Report
Rowan has been busy sourcing Officials for the Aquabladz Meet on the 24th May where Diane Farmer is attending to do assessments of new officials.
Rowan will write something for the website on general officiating and doesn't think we should link the SNZ technical official info to the website, just the link. Louisa has enlarged the font on this page and added a photo until the new information is received.

TO ACTION:
Rowan to write something on how to become an 'Official' and Louisa will update the website.

RECORDS OFFICER

The TM file for the Stratford carnival is not up on the SNZ site yet. Louisa to speak with Nicola McClung and Tracey Knofflock when she returns from holiday.

TARANAKI EVENTS

Taranaki Winters date set for 17th – 19th July at Stratford Pool. Heavily discounted to $920. Louisa trying to arrange a set-up meeting with Cath and Rowan in advance.

NATIONAL EVENTS

Opens – to be discussed next month as Mariano absent.

TRANSFERS
Miss E K Clark, Masterton to Aquabladz. DOB 19.06.2009 (competitive swimmer)

GENERAL BUSINESS

Club Champ Relays

TO ACTION: Louisa to contact SNZ to confirm.

2026 / 2027 Affiliation Fees			
Database Category:	**SNZ Fee**	**Trust Levy**	**TOTAL PAID**
Competitive Swimmer 13O	75.00	$7.00	**82.00**
Competitive Swimmer 12U	75.00	$7.00	**82.00**
Recreational Swimmer	15.00	$0.00	**15.00**
Coaches	125.00	$0.00	**125.00**
Clubs	385.00	$0.00	**385.00**

The meeting closed at 8 pm.

Next meeting will be the 9th June at Safety Solutions.

Louisa to send a text to all board members as a reminder the day of the meeting.

Signed D Allencock

Date: 9/06/2026